

## Executive Summary Board of Directors Meeting September 18-19, 2014

### Proceedings:

- *Meeting Called to Order* at 8:00 a.m. (local time) by Chair, Dan Arndt. A quorum was noted.
- *Minutes* from the June 4-5, 2014, Board meeting were reviewed and approved with no substantive changes.
- *Board and Committee Ratification*  
Presented by Board Chair to ratify the nominations of Brian Reithel, Robert Soiffer, and Kim Kasow Wichlan to the Board of Directors effective October 1, 2014; unanimously approved.  
Presented by Board Chair to ratify the appointments of board officers John Wingard, Chair; Lynn Abrahamsen, Vice Chair; William (Bill) Pomeroy, Secretary; and Dan Arndt, Immediate Past Chair effective October 1, 2014; unanimously approved.  
Presented by Board Chair to ratify reappointments for an additional two-year term of Melinda Caltibiano, Council President; Yvonne Ybarra, Council Vice President; Lynn Abrahamsen; Bob Baitty; Ann Berkey; Michael Davenport; William Pomeroy; and David Porter; unanimously approved.  
Presented by Board Chair to ratify the appointments of corporate officers for a one-year term for Jeffrey Chell, Chief Executive Officer; Amy Ronneberg, Chief Financial Officer; Dennis Confer, Chief Medical Officer effective October 1, 2014; unanimously approved.  
A motion was made and seconded to approve all FY 2015 rosters; unanimously approved.
- *Update from CEO*  
It was reported that a Payer Policy forum was held in Minneapolis June 24-25. A white paper is being prepared to define steps to implement recommendations of the forum. It was also reported that there was a successful Legislative Day on the Hill in mid-June. Preparation is underway for reauthorization of the C.W. Bill Young Cell Transplantation Program. Be The Match *On Campus* program held a Leadership Summit in July in Minneapolis. Council Advisory Group sponsored a webinar titled, "Donor Availability: Issues, Strategies and Trends" with 300 in attendance. NMDP staff attended ACBSCT meeting in Rockville. Dr. Edgar Milford will step down as Chair and Dr. Jeff McCullough will be incoming Chair.
- *YTD Results*  
Board member discussed the drop in transplant numbers.
- *Chief Financial Officer Report*  
A financial information update was provided through July including total operating revenue and expenses. There were no significant changes in the Be The Match Foundation balance sheet from July to August.
- *Conflict of Interest*  
Changes to the Conflict of Interest (COI) Policy for FY2015 were reviewed. The Board was asked to approve the changes to the Conflict of Interest Policy and Questionnaire for FY2015. A motion was made, seconded and passed.
- *FY 2015 Budget*  
Finance Committee Chair reviewed the budget process for FY2015. The NMDP presented a one-year and a 3-year budget for the Finance Committee to review on August 21 in Minneapolis. The Finance Committee recommended approval of the FY2015 Budget. With no questions, a motion was made, seconded and passed to approve the FY2015 Budget.
- *FY 2015 Strategic Planning Process*  
It was reported that the Strategic Planning process for FY2015 began in February /March. During March/April the priorities for 2015 were added. In June the Board approved the plan. Five focus areas of the plan were reviewed.
- *New Technologies & Opportunities Advisory Group*  
Advisory group objectives and responsibilities were identified as well as potential future opportunities for NMDP. An overview of cellular therapies clinical developments was provided.

- *Public Session*

The following individuals attended the public session:

Marc Silver, NMDP Senior Community Engagement Representative  
Tayna Alexander – recipient (shared her story)  
Bill Gowacki – recipient (shared his story)  
Alicia Gowacki – Parent of recipient

- *Cord Blood Task Force*

An update was provided on the Cord Blood Task Force that was formed in January including the identified tasks for the group. The update included the activities regarding a dataset developed for the task force review, four conference calls to review and recommend actions, and a list of those potential actions. A complete report of the task force will be provided to the board in January.

- *IT Update*

An update was given regarding several software release dates.

- *Interim Standard for the 22<sup>nd</sup> Edition of NMDP Standards*

The proposed Interim Standard approved by the Standards Advisory Group were reviewed. The Interim Standard was posted for a 30-day public comment period as required. There were no comments. Hearing no questions, a motion was made, seconded and passed.

- *Transplant Center Access to Donor Data*

An overview of identified ways NMDP provides transplant center support was provided as well as the information provided to the center. It was determined after discussion that it should be communicated if the donor is the ONLY matched donor.

- *Science of Matching*

Results were discussed of a study on the selection of unrelated donors and cord blood units for transplantation. The study concluded that with a high resolution matching of HLA-A, -B, -C and DRB1 alleles is associated with the best survival. The adverse effects of allele and antigen mismatches appear equivalent. And that HLA-DQ matching is not important for survival, transplant related mortality (TRM) or acute graft vs. host disease (GvHD).

- *Recruitment Strategy*

Since October 2012, focus has been on registering donors between 18-44 years old. Using specific campaigns, emphasis was placed on recruiting donors with African descent. Several pilot projects were reviewed that are being used during registration.

- *Next meeting:* Thursday & Friday, January 29-30, 2015 – Redondo Beach, CA

- *Meeting Adjourned*