

Executive Summary of the Minutes Board of Directors Meeting September 26-27, 2013

Proceedings:

- *Meeting Called to Order* at 8:10 a.m. (local time) by Chair, Daniel Arndt. A quorum was noted.
- *Minutes* from the June 6-7, 2013 Board meeting were reviewed and approved with no substantive changes.
- *Chief Executive Officer's Report:*
Highlights from 2013
 - Year to date 5,758 transplants have been facilitated.
 - Registry Growth Analysis conducted: 931,936 individuals joined the registry in FY 2012 and 150,000 individuals left the registry. In summary the registry grew by 780,000 in FY 2012.
 - CFO appointed. Amy Ronneberg began at the NMDP on July 15, 2013.
 - NMDP is selected as a 2013 Top Workplace – 3rd year in a row.
- *Chief Financial Officer's Report:*
 - Budget for FY 2014 in the amount of \$393.1 million was presented for review—unanimously approved.
 - Audit Committee recommends Deloitte to perform the 2013 independent audit. Board unanimously approved appointment.
- *Chief Strategy Officer's Report:*
Vision into Action – Revised Vision and Strategy statement
 "Be the Match/NMDP/CIBMTR will have the greatest impact in cellular therapy by focusing on the key elements of our work. NMDP/CIBMTR is already in a leadership role, but more is required to meet our mission, support global access for all patients and stay ahead of competition."
- *Phoenix Initiative Update:*
 - Reassessment of the Donor Management piece; programming has paused.
 - Release A is expected to complete on time and under budget.
 - Release B activities have been re-prioritized.
- *Board Development Committee Recommendations:*
 - Presented for approval **Board Officers** for FY 2014 beginning October 1, 2013: Daniel D. Arndt-Board Chair; Susan Rossmann, M.D. Ph.D.-Board Vice Chair; William Pomeroy-Board Secretary; John Wingard, M.D., Chair-elect.
 - Presented for approval the slate of **Corporate Officers** for FY 2014 beginning October 1, 2013: Jeffrey W. Chell, M.D.-Chief Executive Officer; Dennis L. Confer, M.D.-Chief Medical Officer; and Amy Ronneberg-Chief Financial Officer.
 - Presented for approval the **Board Roster** for FY 2014 beginning October 1, 2013: including the following new members— John McMannis, MD, Ph.D., David Schubert, MBA, and John Wingard, M.D. Board unanimously approved all recommendations.
 - Presented for review and approval **NMDP Committees/Advisory Groups** for FY 2014 beginning October 1, 2013. Rosters were ratified by the Board.
 - Presented for approval **Emeritus Board Member** for 10-year appointment beginning October 1, 2013: Rebecca A. Lewis, Esquire. Board unanimously approved.
- *Governance Update:*
 - Board Resolution to accept the recommendation of the Audit Committee in endorsing the established process for receipt, review, consideration and approval of applications for membership in the NMDP's network of participating centers and delegates to the NMDP Membership Review Committee the final approval authority, with the expectation that the Membership Review Committee on a regular basis provide updates to the Executive Committee and the full Board of Directors regarding the same.
 - Board voted unanimously to set reserve levels of \$135.799 million by 2017.
- *Public Session:* No individuals registered to attend.
- *Conflict of Interest Process for FY 2014:* Policy and Questionnaire with Attachment A were distributed; Board Chair noted that the annual Conflict of Interest process requires the Policy to be reviewed, the Questionnaire completed and signed by each Board member and updates made to Attachment A.
- *Next meeting:* Thursday & Friday, June 6-7, 2014 – Henderson, NV.
- *Meeting Adjourned*