

## Executive Summary Of the Minutes Board of Directors' Meeting June 6-7, 2013

### Proceedings:

*Meeting Called to Order* at 8:00 a.m. (local time) by Board Chair, Daniel Arndt. A quorum was noted.

*Comments from Chair:*

- *Minutes* from the January 31-February 1, 2013 board meeting were reviewed and unanimously approved.

*Chief Executive Officer's Report:*

- Transplants are 8.3% higher than last fiscal year-to-date; 2% better than goal. 3,608 transplants have been facilitated as of April 30.
- Executive Team completed interviews with five finalists for the CFO position—on schedule to select a candidate by July 1, 2013.
- Patient Ethnicity - NMDP conducted an analysis of registered patients and compared their Hispanic designation by the Transplant Center to assignment based on HLA. Results show 38% under-reporting ethnicity. Bias seems to be regional.
- Continuing the Commitment - NMDP hosted the "CT to Workup" workshop in Minneapolis from May 31 - June 1.

*Chief Financial Officer's Report:* Year-to-date financial data was reviewed.

- Reserves Project - Grant Thornton and management plan to assess the financial and operational risks of the NMDP and Be The Match and determine the appropriate level of reserves. Results of the analysis will be presented at the September board meeting.

*Chief Medical Officer's Report:*

- Update on cord blood – A review of the growth in cord blood transplantation over time and the recent slowdown in the use of cord blood transplants. Costs and patient management challenges identified as major causes of the reduction in cord blood use. NMDP will identify and promote best practices in banking operations; promote cord blood studies as they are published, and develop best practice guidelines for clinical management.
- Network approvals - Recommendations from the Membership Review Committee for network center changes since the January, 2013 board meeting were reviewed and unanimously approved.

*Strategic Planning:*

- A review of the 2013 Strategic Projects was conducted. To date \$4.7 million has been allocated to complete 37 additional projects approved for completion in FY 2013. Additional projects will be evaluated for resource availability.
- Facilities Update - *Letter of Intent* completed in March. Next steps – negotiate lease, review property title.

*Phoenix Initiative:*

- Successful launch of Phase II occurred on March 4<sup>th</sup>. Traxis® and Case Management enhancements were successfully deployed on March 21; EmTrax™ on April 18 and 25.
- The IT department and the vendor are working with the network to manage any emerging issues.
- Phase III implementation will occur in three releases beginning in late September, 2013. They are:  
1) Customer Satisfaction, 2) Operational Efficiency, and 3) Donor Management/Workflow.

*Governance Update:*

- Board reviewed and approved the Bylaws revision extending the term of the Chair and Vice Chair of the Council Advisory Group from one year to two years. Subsequently, board reviewed and approved the Council Advisory Group Charter to correspond with the Bylaws change.
- The NMDP Board of Directors in its capacity as sole member of the Be The Match Foundation approved two new Be The Match Foundation board members - Ann McGeorge and Anthony Prioletti.

*Panel Discussion:* Recruiters responded to Q & A from the board members.

*Next meeting:* Thursday & Friday, September 26-27, 2013 – Pittsburgh, PA.

*Meeting Adjourned.*